

# THINKING ABOUT BECOMING A CLUB WELFARE OFFICER

Our clubs rely on the valuable support of a range of volunteers, this includes the important role of the Club Welfare Officer (CWO).

The CWO will provide proactive support and administration to deliver the Safeguarding Operating Standard required by the BJA within their club and work closely with the BJA Safeguarding Team in delivering and monitoring safeguarding procedures.

This includes overseeing within your club:

- Working with your club committee and region (and nation) to deliver and administer the BJA Safeguarding Operating Standards.
- Supporting the Co-ordination of safeguarding processes within regions (and nation).
- Manage appropriate poor practise cases, liaising with BJA Safeguarding Team when appropriate. Recording and sharing information as appropriate.
- Working with your club(s) to address poor behaviour (low level concerns) which may include professional development for volunteers, coaches etc in the club (with support from the BJA Safeguarding and Club Support Teams).
- Organise and administer Club Safeguarding and Welfare Officer workshops with BJA Safeguarding Team.
- Support the compliance of volunteers, coaches & themselves as CWOs who require a Criminal Record Check, utilising the BJA DBS administration process.
- Be the first point for club safeguarding enquiries; providing a first point of contact and referring onto the BJA Safeguarding Team for support and advice (in line with BJA Safelandings and Adults at Risk Policies)
- Conduct the role in a confidential manner in accordance with BJA safeguarding policies and work within DPA and GDPR requirements.

## INTERESTED?

Contact the Safeguarding team at [safeguarding@britishjudo.org.uk](mailto:safeguarding@britishjudo.org.uk), who will support you in understanding the role and connect you with other CWOs via our monthly virtual support clinic



# SAFEGUARDING